



## **EAPPC-BEAMS2010**

**Oct. 10th~13th, 2010 /ICC JUJU, JEJU, KOREA**

Presented by

**Agility Fairs & Events Korea**  
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**The new name for GeoLogistics**  
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*ALL BUSINESS IS UNDERTAKEN ONLY IN ACCORDANCE WITH OUR General TRADING CONDITIONS COPY UPON APPLICATION*

**AGILITY FAIRS & EVENTS KOREA CO., Ltd.**

●Tel: 82-2-2192-7430 ● Fax: 82-2-539-9420 ● E-mail: [agilitykorea-expo@agilitylogistics.com](mailto:agilitykorea-expo@agilitylogistics.com) ● Web site: [www.agilitylogistics.com](http://www.agilitylogistics.com)

## **DEADLINE/TIME SCHEDULE**

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### **SEA - DOCUMENT & CONSIGNMENT DEADLINE**

1. **DOCUMENT:** We need the following documents: **3 bays before shipping.**

- 2 copies of Bill of Lading
- 2 copies of Combined Invoice & Packing List
- 1 original Heath Certificate (For food)
- 1 copy of Insurance Policy (if insured)

2. **CONSIGNMENT:** Exhibition goods must arrive at Busan seaport

LCL: **by 1<sup>st</sup> Oct. 2010**

FCL: **by 3<sup>rd</sup> Oct. 2010**

### **AIR - DOCUMENT & CONSIGNMENT DEADLINE**

1. **DOCUMENT:** The following documents: **3 bays before shipping.**

- 2 copies of AWB
- 2 copies of Combined Invoice & Packing List
- 1 original Heath Certificate (For food)
- 1 copy of Insurance Policy (if insured)

2. **CONSIGNMENT:** The cargo must arrive at Incheon Int'l Airport: **by 3<sup>rd</sup> Oct. 2010**

### **COURIER DOCUMENT & CONSIGNMENT DEADLINE**

1. **DOCUMENT:** The following documents **3 bays before shipping.**

- 2 copies of AWB
- 2 copies of Combined Invoice & Packing List
- Address to below  
**Agility Warehouse**  
**"Exhibition name"**  
**365-2 Noonsa-Dong, Gwang Myung, Kyungki-Do, Korea**  
**TEL: + 82 2 2687 9050**  
**ATTN: Mr. Chris Lim**

2. **CONSIGNMENT:** The cargo must arrive at Agility Warehouse **by Oct. 1<sup>st</sup> 2010**

**\*\* Any shipment arriving after the above-mentioned deadlines, A 30 % late arrival surcharges will be added for each item of inward operation.**

## SHIPPING INSTRUCTIONS

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### CONSIGNMENT INSTRUCTIONS

- A. Documents must have full details such as description of commodity, quantity, and unit price in US dollars.
- B. The values on list of exhibits are CIF Busan Port or CIF Incheon Airport. All goods must give a true value even if they are of no commercial value.

**-Please indicate whether the goods are for**

**"① Returned goods ②sold goods ③Consumable goods " on its invoice & packing list.**

**-Please indicate weight(kg or gram) or volume(liter or ml) per inner package.**

These enable us to process the most efficient import entry for your exhibition shipment.

- C. Quantity per carton, volume per bottle must be stated in the invoice, e.g. cartons (or cases) x 12 bottles x 0.75 liters

- **CONSIGNEE** : Agility Fairs & Events (KOREA)  
4F Yeollin Bldg, 1666-3 Seocho-dong, Seocho-gu,  
Seoul 137-070 Korea  
Tel No. 82-(02)2192-7420 / 7431  
Fax No. 82-(02)539-9420  
ATTN. : Mr. Chris Lim
  
- **NOTIFY PARTY** : Exhibitor name : X X X or Name of Agent, Korea  
Hall / Booth No.: X X X  
C/O "Exhibition Name"

### CASE MARKING

All cases must be packed securely in order to withstand the handling by an international carrier. Wooden, reusable crates are recommended, especially for delicate equipment. Do not use hay or straw for packaging material inside any cases.

All cases, crates or cartons must be clearly marked on two sides as shown below.

For skidded or containerized cargo, it is recommended that each piece be individually labeled with these same marks.

**"Exhibition Name"**

c/o Agility Fairs & Events

Name of Exhibitor : \_\_\_\_\_

Booth/Stand Number : \_\_\_\_\_

Case Number : \_\_\_\_\_ of \_\_\_\_\_

Gross Weight/Net Weight: \_\_\_\_\_

Dimensions : \_\_\_\_\_

## TEMPORARY IMPORTATION

The Korean Authorities permit exhibits to be imported into Korea on temporary import basis on approved trade shows. Temporary import is allowed for 6 months from the date of entry and must be re-exported unless duties and taxes are paid in the event of conversion to permanent import. Extension of temporary import is allowed subject to Customs' approval.

ATA Carnet is also accepted for temporary import in Korea.

## MOVE-IN DAYS

Exhibits will be transferred to the exhibition venue during the move-in days. Representatives of Agility Fairs & Events will be available to help the exhibitors with the move-in logistics including unpacking and storage of empties as applicable.

## MOVE-OUT DAYS

Prior to the move-out days, exhibitors will be given a 'Disposal Instruction Form' to fill in based on the Commercial Invoice & Packing List given at time of entry of goods into Korea. Exhibitors are required to advise Agility Fairs & Events if the goods will be re-exported, sold or disposed, as applicable. During move-out days, representatives of Agility Fairs & Events will be on-site to help exhibitors with return of empty cases, repacking, re-export, etc. as applicable. In the event of non-compliance of disposal instruction, all goods left at the exhibition venue shall be subject to disposal by the Korean Customs and all charges relating to the disposal including duties and taxes if any, shall be additional for account of the exhibitor.

## RE-EXPORTATION

Re-export formality will require about 2 weeks prior to shipment re-export out of Korea. In the event, the exhibitor needs the goods to be re-exported urgently, please advise representative of Agility Fairs & Events on-site of your request as applicable.

## SOLD GOODS / DISPOSAL

All goods sold or disposed or given away or not re-exported shall be subject to import duty and taxes of the CIF value or appraised value by Customs whichever is greater. The duty varies with commodity and the tax (VAT) is **10%** of CIF value.

The Procedures for Sold Goods are as follows:

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- Exhibitors are required to submit a copy of the contract, buyer's company name, and address and contact number to Agility Fairs & Events at the end of the show.
  - Buyer is required to present to Customs the invoice/packing list and sales contract for the processing of permanent import and payment of duty and taxes.
  - After the duty and taxes are paid, buyer will be allowed to take delivery of the goods from the Customs bonded warehouse.
  - For exhibits pending sale or waiting for signing of the sales contract, the exhibits will be transferred and kept in the Customs bonded warehouse subject to a maximum period of

**SIX (6) MONTHS.** After the period of six (6) months, the exhibits must either be re-exported or sold.

For sold exhibits, all duty and taxes must be paid and all import formalities must be completed within 6 months time. Failure to comply, cargo will be forfeited by the Customs. Sold goods pending conversion to permanent import shall be transferred to Customs bonded warehouse for storage. Additional charges shall be for account of the exhibitor unless assigned to the buyer.

## **FUMIGATION RULES IN KOREA**

### **Consignments.**

All imported wood packaging materials should be treated by one of the following methods, and present the mark which certifies the approved treatment on two opposite sides of the WPM.

<Treatment methods>

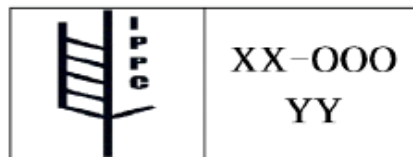
- 1) Heat Treatment(HT): WPM should be heat treated at a minimum wood core temperature of 56°C for a minimum of 30 minutes.
- 2) Methyl Bromide(MB) fumigation  
WPM should be fumigated with methyl bromide as follows. The minimum temperature should not be less than 10°C and the minimum exposure time should be 16hrs.

Temperature	Dosage rate	Minimum concentration(g/㎥) at:			
		0.5hrs.	2hrs.	4hrs.	16hrs.
21°C or above	48	36	24	17	14
16°C or above	56	42	28	20	17
11°C or above	64	48	32	22	19

Provided, WPM made of *Pinus spp.*, *Larix spp.*, *Cedrus spp.* from Japan, China, Taiwan, US, Canada, Mexico, Portugal and WPM made of *Pinus spp.* from Vietnam should be fumigated with methyl bromide for 24hrs. The treatment standard is as follows. The minimum temperature should not be less than 10°C and the minimum exposure time should be 24hrs.

Temperature	Dosage rate	Minimum concentration(g/㎥) at:
		24hrs.
21°C or above	48	24
16°C or above	56	28
11°C or above	64	32

The Mark should contain the valid symbol approved by IPPC, country code, unique number of the producer/treatment facility designated by the National Plant Protection Organization (NPPO) of exporting countries and treatment methods (HT, MB)



### **□ Non-compliance Measures**

- WPM without approved mark: Disposal or Return to the origin
- WPM with approved mark but with live regulated pests : Treatment or Disposal or Return to the origin.

## HIRE OF LABOUR FOR EQUIPMENT ETC

Our rates including unpacking and repacking on-site during normal work hours, if exhibitor requires additional labors or equipment, please contact us for quotation.

## INSURANCE

We would like to advise that it is the responsibility of each exhibitor to arrange Marine (Transport) Insurance covering transport to the exhibition, during the exhibition, and the return of the exhibits to domicile, including the period the exhibits are handled by Agility, Fairs & Events and also ensure that Transport Insurance is arranged for exhibits sold locally.

Our tariff is computed on the basis of volume and weight and has no correlation with the value of exhibits, it follows that the cost of insurance cover is not included in our charges.

## RANGE OF SERVICES

- Fully documentation, Handling at the airport/seaport
- Short-term storage in the bonded warehouse
- Bonded transportation from port / airport to fair-site
- Unloading with usual equipment & Delivery to booth
- Unpacking and Positioning, Handling of Empties  
(Local transfer, storage during time of exhibition and returning to the booth after end of the fair, incl. necessary equipment/personnel.)
- Temporary or definitive customs clearance
- Return transport & Arrangements for return by Sea or/and Air-Freight
- Warehousing after Exhibition

## PAYMENT

Our services are based on the official exhibition tariff published by AGILITY and this is payable upon the delivery of you goods or the opening day of the exhibition. Alternative arrangements can be made in advance by applying to us in writing.

- Inward : Upon uplift of goods/ prior to delivery to stand
- Outward ; upon presentation of invoice/prior to re-export to premises.

Our bank details are as follows.

**\*\* AGILITY LTD**

**Account no. : 454-85-000874 Swift : SCBLKRSE**

**Standard Chartered First Bank, Yeoksamyek-Corporation Branch, Seoul, Korea**